

Minutes of the Annual General Meeting of the Briantspuddle Village Hall Committee held on Wednesday 24 May 2023 at 7.30pm in the Main Hall, Briantspuddle Village Hall.

Present: 23 members of the community attended the meeting. The meeting was chaired by the chairman of the Village Hall Committee, Stuart Chorley, who welcomed everyone.

1. **Minutes of the 2022 Annual General Meeting:** The minutes of the previous Annual General Meeting held on 29 June 2022 were read out. Acceptance of the minutes as being a true record was proposed by Allan Smith, seconded by Sue Jones, and passed without dissent.
 2. **Matters arising:** None.
 3. **Chairman's Report for the past year:** Stuart Chorley told the meeting the latest news regarding Cindy Read's health; the meeting sent her best wishes for a speedy recovery and return home. He then presented the Chairman's Report (text recorded as appendix 1 to these minutes). He then went on to ask community members to consider joining the committee and added that the constitution allowed for members to be co-opted during the year.
 4. **Treasurer's Report for the past year:** Allan Smith presented the Treasurer's report and the audited accounts for the year January to December 2022 (recorded as appendix 2 to these minutes). In answer to points raised he added that:
 - i. the insurance contract is through an arrangement set up by Wiltshire CC purely for village halls;
 - ii. the current hire rates are deemed to be very competitive for the facilities on offer;
 - iii. the insurance contract requires a condition report every 5 years. Advice is that the roof ridge should require attention in 9-10 years and the whole roof need re-thatching in 15 – 17 years. Current re-thatching rates are approx. £170 p/sq metre. Although there were opportunities for grants they tended to be restricted to being the final 25% of the total cost so the bulk of the funds needed to be raised first.
- Stuart thanked Allan for his continuing work.
5. **Parish Council:** Sue Jones added the Parish Council's thanks to the committee for the work they had done. She said that it had not been easy over the last 3 years and it was good to see the use of the hall returning to similar levels as pre-pandemic. The Burns' Night event had been very successful and the screenings of the Queen's funeral and the Coronation had brought people together. The popularity of the breakfasts at the Coronation screening had demonstrated that people do want to get together and that with things returning to normal the village hall will again become central to the community.
 6. **Election of Committee Members:** Stuart Chorley explained the protocol for the election of Committee members, ie that all members stood down at the AGM and then offered to re-stand if they so wished. Apologies had been received from Tamsyn Tankard-Evans and Angela Tozer; Allan Smith confirmed that they were both willing to stand again. David Neudegg had decided not to stand again as

he had been appointed as Vice Chairman of the Parish Council. It was proposed by Jenny Lightfoot, seconded by Ali Chorley, that the current committee members Stuart Chorley, Allan Smith, Tamsyn Tankard-Evans and Angela Tozer (all of whom were willing to stand) be elected. David Harle was also willing to stand. Cindy Read's decision would be confirmed in due course. There were no further nominations. All were in favour.

7. **Appointment of Nominated Representative Committee Members:** the constitution allows for up to 6 additional members to be nominated by local groups. The following had been nominated:

Bladen Social Club	Sally King
Briantspuddle Singers	Anne Colquhoun
Community Group	No nominee
Parish Council	No nominee
Parish Shop	Cindy Read (to be confirmed)
Parochial Church Council	Fiona Hogger

8. Any Other Business

In response to a question from the floor there followed a discussion about energy initiatives that might be considered. Stuart said that the committee had had several conversations about this but no steps forward had been taken. The difficulty with funding was that grants or support tended to only be available for larger projects so there needed to be consideration of what might be done that would be both realistic and beneficial. As the hall was a listed building constructed of cob there were many sensitive issues to consider. For instance, the volume of the hall produced acoustics that were very attractive to choirs and other musical events but also meant that a lot of heat was lost in warm air rising. Infrared heaters were efficient and might be considered. The CFL lights were gradually being replaced with LEDs.

Professional advice would be crucial but there were costs attached. Low Carbon Dorset had visited but their advice had been minimal.

It was important that initiatives considered reflected the views of the community. This could be a specific project for a co-opted member

The meeting closed at 8.05pm.

Lesley Wilcox

Minutes Secretary

Chairman's Report

WHO (World Health Organisation) has recently announced the end of the Covid pandemic. Like many, the duration of the pandemic caused great uncertainty for the village hall trustees. We were well supported by the government during this time but, as life returned to normal, we were uncertain as to how many of our previous hirers would return. Added to this, the cost of living crisis put pressure not only on our costs but also on those who use the premises to run their sessions. We were extremely lucky in that our fixed price electricity contract ran through to March 2023 protecting us from the worst of the hike in energy prices.

With the cost pressures we were faced with a decision as to whether to put hiring rates up. The trustees decided, in the interests of retaining as many hirers as possible, we would maintain the pre-Covid rates. We have actually seen an increase in hirers with local choirs in particular making good use of the facilities and its amazing acoustics enabling us to reach the year end with a slight surplus.

This past 12 months has also seen us as a nation celebrate a Jubilee, mourn a monarch, and crown a new king and the village hall has been able to play its part in hosting these events on behalf of the parish. I want to pay particular tribute to the current board of trustees who, whilst on the one hand battle with ensuring costs are covered and future costs provided for, recognised the importance of these events and supported them all, allowing free use of the halls and kitchen.

Regular events that are held in the hall such as Artsreach, Christmas Fayre and Burns' Night, are well supported and we thank those who volunteer to run these events. They are key fundraising events.

Unfortunately we have had to cancel the Open Gardens event planned for this year. We felt it was important that the event needed to be second-to-none if we were going to run it so not to impact attendance in future years. With my health not having been great this year and many other things to organise the trustees decided it was better to postpone. We do look forward to holding the event again in the future and thank in advance all those happy to open their gardens.

Stuart Chorley

Chairman of Briantspuddle Village Hall Trustees

Treasurer's Report

Copies of the audited annual accounts are available, along with a summary of financial comparisons for recent years of Village Hall operations.

This report covers the annual accounting period up to the end of December 2022. It was very welcome to see usage of the hall increase following relaxation of the Covid pandemic regulations. Income from hirings improved from the very low levels of the previous two years to reach close to the pre-pandemic levels. However, income from fundraising activities remained depressed, being limited to Arts Reach evenings, the Purbeck Film Festival and a Christmas Fayre.

Expenditure on non-operational items included the external repainting of the "new" hall extension, and repairs to the tiled roofing over the kitchen. We have been fortunate that the fixed price electrical supply contract was able to minimise the impact of the rise in electrical supply costs.

The Village Hall Committee policy on financial reserves continues to be to build a fund of sufficient value to cover the cost of rethatching when that becomes necessary. As reported at the last annual meeting the estimate for rethatching given in 2021 was not less than £65,000, at the end of December 2022 £36,498 was held in the Village Hall reserve fund, so we have some way to go to be sure of being able to finance future maintenance.

Looking forward, it is inevitable that energy for lighting and heating will increase in cost, and it is also likely that insurance costs will rise (although we will benefit for a further year with a controlled insurance price agreement). The Village Hall Committee has agreed to maintain the current hiring rates for the immediate future, although they are kept under review, in order to support use of the facilities by hirers as much as possible. The facility is here for the use of the village community, if it is not used enough it will become financially unviable, and will be lost. So please support the events and activities that take place in the hall, and consider using it for any events and activities that you may want to organise.

Allan Smith

Village Hall Committee Treasurer

May 2023

Briantspuddle Hall Committee - Accounts Year ended 31st December 2022

Income

Hall Hire and other casual hire	8,184	
Grants – Covid recovery fund	-	
Grants – Business restart	-	
Donations received including Gift Aid	316	
Sundry Income	-	
Bank Interest Received	47	
 100 Club Income	 1430	
 Less Prizes	<u>(180)</u>	1250
Fund Raising	1,277	
Less Opening Stock	(69)	
Expenses	(285)	
Add Stock Held	<u>45</u>	968

Expenditure

Caretaker	1,820
Repairs and Maintenance	2,760
Heating and Lighting	2,309
Water Rates	355
Insurance	1,942
Ground rent	80
Printing, Postage & Stationery	32
Broadband	-
Licences	139
 Professional Costs	 100
Sundry Expenses	<u>0</u>
	9,537
 Profit for the Year	 <u>1,228</u>

£10,765

£10,765

Briantspuddle Hall Committee - Accounts Year ended 31st December 2022

Balance Sheet – At 31st December 2022

Current Assets

Stock	45
Debtors	48
Bank - Current Account	15,844
- Premium Account	36,498
- No2 Account	-
Cash in Hand	383

£52,818

Current Liabilities

Bond Monies	-
Creditors	<u>106</u>

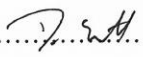
Capital Account

Opening Balance	51,484
Profit for the Year	<u>1,228</u>

Closing Balance 52,818

£52,818

I confirm that I have examined the books and records and that these Accounts represent a true and accurate state of affairs of the Briantspuddle Hall Committee at 31st December 2022.

Signed.......... Mrs D Scott FCCA, CTA
4th April 2023

Client Approval

I approve the Accounts for Briantspuddle Hall Committee for the year ended 31st December 2022 and confirm that we have made available all relevant records and information for their preparation.

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Mr Allen Smith (Briantspuddle Village Hall Treasurer)

Date: 12/04/2023

Briantspuddle Village Hall**Year on Year Financial Comparison**

	2022	2021	2020	2019	2018	2017	2016	2015
Income								
Hiring	£8,184	£3,478	£2,879	£9,426	£8,713	£10,568	£6,844	£7,287
Parish Council grant	£0	£0	£660	£200	£432	£750	£2,000	£2,000
Covid19 relief grant	£0	£8,400	£10,400					
Other donations / grants	£316	£1,310	£2,705	£4,104	£3,635	£644	£1,960	£1,203
100 Club income	£1,250	-£180	£970	£990	£950	£970	£985	£940
Other fund raising	£968	£2,695	£2,612	£4,834	£3,348	£7,332	£3,450	£3,988
Miscellaneous income	£47	3	£19	£238	£414			
Annual totals (Income)	£10,765	£15,706	£20,245	£19,792	£17,492	£20,264	£15,239	£15,418
Expenditure								
Cleaning and consumables	£1,820	£1,680	£1,785	£1,925	£2,005	£2,190	£2,083	£1,462
Repairs & maintenance	£2,760	£2,984	£5,851	£5,397	£8,434	£3,380	£1,844	£3,848
Heating, lighting, water	£2,664	£1,854	£1,723	£2,122	£2,918	£2,662	£1,356	£1,858
Insurance	£1,942	£1,800	£2,688	£2,820	£2,810	£2,793	£2,643	£2,398
Administration	£351	£335	£631	£639	£721	£360	£712	£1,372
Annual totals (Expenditure)	£9,537	£8,653	£12,678	£12,903	£16,888	£11,385	£8,638	£10,938
Margin	£1,228	£7,053	£7,567	£6,889	£604	£8,879	£6,601	£4,480
Closing bank balance	£52,818	£50,893	£44,232	£35,948	£29,975	£29,371	£20,792	£13,891

Note: The following income items are net of costs:
 "Other fund raising"
 "100 Club income"

Allan Smith
 20/05/2023

