

Affpuddle and Turnerspuddle Parish Council

Budget Approval and decision-making process outside of Parish Council meetings

Decision 19th March 2020

1. A budget of £1,000 has been allocated by the Parish Council to Briantspuddle CV-19 Community Support Group in support of its strategy to coordinate efforts by local organisations, businesses and residents to help everyone in the Parish to prepare for and reduce the impact of CV-19. It has been agreed to fund the following categories of expenditure:

- Purchase and ongoing costs of 1 mobile phone.
- Reimbursement of the travel costs of volunteers (use of their car) at 18p per mile
- Any printing costs associated with leaflets drops across the Parish.

2. How other categories of expenditure will be authorised

- Sue Jones (Chairman) and Charles Barter (Vice-Chair) will consider the request and make a joint decision, but only up to the current budget limit of £1,000.

3. How other categories of expenditure will be authorised in the event of incapacity?

- If Sue or Charles become incapacitated, then any other Parish Councillor can make any necessary decision together with either Sue or Charles. If both Sue and Charles are incapacitated any two Parish Councillors can make the combined decision.

Should there be a requirement for additional budget this must be considered by the Parish Council as a whole.

**Sue Jones
Chairman**